

6 OCT 1961

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MEMORANDUM FOR: [REDACTED]

THROUGH : Assistant Director for Basic Intelligence

SUBJECT : Retirement

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REFERENCES : (a) [REDACTED] Civil Service Retirement
(b) Your memorandum to the Chairman, Agency Retirement Board dated 31 August 1961, same subject

1. The Agency Retirement Board, in accordance with references, has reviewed your request to postpone your retirement from the Agency until late 1964.

2. The Board, taking into consideration the financial hardship which immediate retirement would impose upon you, approves an extension until 31 August 1962. The Board noted and appreciated your attitude toward looking for employment elsewhere and strongly recommends that you proceed on a course which will bring this about. Should you, for instance, decide to re-enter the teaching profession, this extension will provide time for planning and preparation prior to the next academic year. During this period it is also recommended that you seek the assistance of the Agency personnel services, the administrative people in your immediate office, and the Executive Secretary of the Board.

3. The Board will review your situation from time to time to determine what progress you have made in locating supplemental employment.

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Distribution:

Orig - Addressee

1 - AD/BI

1 - Leg. Counsel ✓

1 - Chairman, Retirement Board

1 - Addressee's Personnel File

1 - Executive Secretary

1 - SA/D/Pers

1 - C/BSO/OP

[REDACTED]
Lawrence R. Houston
Chairman, Agency Retirement Board

STAT/POD [REDACTED] :mcl (5 Oct 61)